

FELIA RACHMILA

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Strategic Human Resource Professional | Excellent in Recruitment, People & Organizational Development |
Strong Leadership & Analytical Skills | Catalyst for Social and Community Growth

EDUCATION

UNIVERSITAS GADJAH MADA, BA in Psychology

2016 - 2021

- Graduated with Cum Laude honors (3.69/4.00).
- Awardee of the Academic Performance Improvement Scholarship from the Ministry of Research, Technology, and Higher Education (Kemenristekdikti).
- Runner-up in the Psychology Debate Competition hosted by the Indonesian Psychological Association.

PROFESIONAL EXPERIENCE

INDONESIA MENGAJAR (Indonesia Teaching Movement)

2023 - now

People and Culture Officer

Managing all human resource functions: recruitment, people and organizational development, and work culture, as well as monitoring and evaluating every HR activity for continuous improvement.

- Develop and manage end-to-end mass recruitment strategies for Indonesia Mengajar officers and internship programs.
- Design and implement strategies for officer and organizational development by collaborating with external partners to enhance growth and capacity.
- Manage the internship program with over 30 participants every 4 months, ensuring effective program management and participant development.

INDONESIA MENGAJAR (Indonesia Teaching Movement)

2021 - 2023

Pengajar Muda (Young Teacher) Batch XXII

Serve as a catalyst and facilitator for educational development in remote area (Boalemo, Gorontalo) for one year, supporting programs that improve educational opportunities and promote sustainable community growth.

- Work as a primary school teacher while mobilizing the community to enhance local educational opportunities and promote regional educational advancement.
- Develop strategies and engage local stakeholders to ensure the sustainability of educational progress by establishing a multi-actor education forum and inviting all education advocates to collaborate.

UNIVERSITAS GADJAH MADA

2019

Assistant Lecturer, Faculty of Psychology

- Assist professors in classroom instruction, including delivering course material and handling administrative tasks.
- Manage student projects for the Communication Psychology course, ensuring timely progress and adherence to academic standards

RUMAH SAKIT JIWA SOEPRAPTO BENGKULU (Psychiatric Hospital)

2019

Assistant Psychologist (Internship)

- Support psychologists in various tasks, such as accompanying patient visits and conducting clinical interviews.
- Administer psychological tests for clients and accurately score the results to assist in evaluation.

ORGANIZATIONAL EXPERIENCE

MENTAL HEALTH MATTERS INDONESIA

2020 - 2021

Head of Productions and Operational Division

- Design and implement mental health education programs, creating concepts and activities that raise awareness and promote well-being.
- Conduct research on emerging mental health trends, analyzing current issues and societal needs to inform educational initiatives.

LEMBAGA MAHASISWA PSIKOLOGI UGM (*Student Council of Psychology*)

2018 - 2020

President

- Responsible for managing all programs executed by each bureau and department.
- Lead organizational development by creating growth programs and KPIs to boost performance and efficiency.
- Increased organizational performance from 79% to 88.9% through strategic planning and continuous improvement initiatives.

Head of Advocacy Department

- Design effective mechanisms and procedures for the tuition adjustment program for students in the Faculty of Psychology.
- Serve as a representative for student advocacy movements within the Faculty of Psychology, ensuring their interests are voiced and addressed.
- Develop strategies and manage student feedback by organizing dialogue sessions with the Dean's office to address community concerns.

HIMPUNAN RAFFLESIA GADJAH MADA (*Regional Student Organization*)

2018 - 2019

Head of Human Resources Department

- Design and implement internal engagement activities for organization members to foster collaboration and enhance team cohesion.
- Manage internal data for the organization, ensuring accurate record-keeping and efficient data retrieval to support decision-making.